

FOOD SAFETY AND QUALITY MANUAL

1.2 HEALTH AND SAFETY POLICY

Policy Statement of Intent

Zazou Emporium Ltd is committed to managing health and safety effectively and will design, construct, maintain and operate its facilities to protect human and physical resources. Zazou Emporium Ltd will implement adequate control measures to reduce risks and insist that all work, however urgent be carried out safely.

It will, as a minimum, comply with all relevant Health and Safety laws and regulations and will ensure so far as is reasonably practicable, the health and safety at work of its employees at all times.

It will seek to promote and continually improve Health and Safety in the workplace and will ensure regular consultation with its employees on matters, which affect their health and safety. Zazou Emporium Ltd is committed to providing a safe working environment and to the promotion of safe behaviours on site.

Safety performance will be regularly reviewed and communication on safety issues will be regular and frequent.

Responsibilities

The Managing Director has overall responsibility for health and safety matters on the Zazou Emporium Ltd site. They will ensure the implementation of policies, systems and procedures and ensure safety issues are addressed as part of their specific responsibilities.

All employees have a responsibility for their own safety and that of others. Zazou Emporium Ltd expects co-operation from all its employees to enable them to meet their health and safety obligations and objectives. Employees must report any health and safety concerns to the Managing Director.

All visitors and contractors who attend or work on the Zazou Emporium Ltd site are expected to comply with all the Zazou Emporium Ltd health and safety policies and procedures.

Arrangements

Physical Aspects

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Wherever practicable the physical workplace will be constructed such as to reduce risk, equipment will be fit for purpose and adequately maintained.

Where issues are raised subsequently, the physical workplace will be improved wherever practicable. The company will provide a safe working environment for anyone who is affected by the business activities.

Risk Assessments

Zazou Emporium Ltd will carry out risk assessments on relevant tasks in order to identify the safest way of approaching those tasks. Zazou Emporium Ltd will proactively implement control measures to reduce the risks so far as is reasonably practicable.

Systems and Procedures

Zazou Emporium Ltd will develop and operate a range of safe systems of work and procedures in order to protect and ensure the safety of anybody affected by work operations.

The business will ensure regular consultation with employees on matters which will affect their health and safety.

Training and Supervision

Zazou Emporium Ltd will ensure the competency of all employees by providing them with the necessary information, instruction, training and supervision commensurate with their duties.

Resources

The company will ensure that all necessary resources are available to ensure that employees can carry out their job safely.

Continuous Improvement

Zazou Emporium Ltd will ensure a robust reporting and investigation system is in place to prevent accidents and cases of work related ill health. All safety incidents will be reported, safety performance will be measured and the metrics communicated at all levels. Issues will be reviewed regularly at management meetings and actions put in place to continually improve safety performance.

Sara Sullivan
Managing Director

Signed: _____ Date: _____

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Document Change Log

Date	Issue Number	Reason for Change	Issued By	State Location
04.01.2023	1	Original	S. Sullivan	Quality Manual / Storage Unit
04.01.2024	1	Annual Review	S. Sullivan	Quality Manual / Storage Unit

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